

Treasurer Dan Rutherford

Illinois State Treasurer
Toll Highway Lockbox RFP Q&A

<u>Question #</u>	<u>Question Section</u>	<u>Question Subsection</u>	<u>Question or Clarification Request</u>
1.			<p>Please provide sample remittance documents/coupons for each of the proposed lockboxes? Does an existing document exist or will ISTHA develop a new document/coupon?</p> <p>Violation remittances should be accompanied by the coupon at the bottom of Sample A attached.</p> <p>General receipts may be accompanied by a copy of the Tollway invoice sent to the payor (Sample B attached).</p> <p>Unpaid toll receipts often come in the envelope with the remittance document shown as Sample C attached.</p> <p>These are existing documents.</p>
2.			<p>What is the return rate of existing documents/coupons?</p> <p>If by “return rate” you mean “what percentage of remittances are accompanied by coupons”:</p> <p>About 95% of violation receipts are accompanied by the bottom portion of the notice (Sample A attached). Almost all I-PASS receipts are accompanied by a document containing the remitter’s name and/or account number.</p> <p>Most general receipts are not accompanied by a coupon or invoice. They are likely to carry an invoice notation on the item itself.</p> <p>Most unpaid toll receipts are mailed in the envelope supplied by the Tollway.</p>
3.			<p>Are standard reply envelopes provided to the remitter?</p> <p>Some violation notices for the later stages of the process are produced as return self-mailers. Sample D attached is one such example. ISTHA do not have a quantitative breakdown of this circumstance.</p> <p>Some unpaid toll remitters return these tolls in an envelope provided to them at</p>

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			the toll plaza. See Sample E attached.
4.			Assuming a high coupon return rate, would ISTHA consider the addition of an OCR scan line at the bottom of the coupons to facilitate automated data capture? ISTHA does not currently contemplate the addition of an OCR scan line on any of our violation notices or issued invoices.
5.			<p>Is ISTHA looking to receive a data transmission of payment and associated remittance detail for posting to your system? Our plan is to initially operate the lockbox without automated data capture. But ISTHA hopes to enhance our systems in the future to add this capability. Thus we have an interest now in the current pricing for this service.</p> <p>What data is required to post payments to ISTHA's system? <u>For violations and I-PASS:</u></p> <p>Date received Date of check or money order Check or money order number Dollar amount received Name Violation notice number of I-PASS account number</p> <p><u>For general receipts:</u></p> <p>Date received Dollar amount received Remitter's name Invoice number, if any</p> <p><u>For Unpaid toll receipts:</u></p> <p>Date received</p>

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			<p>Dollar amount received Date of unpaid toll Plaza and lane where unpaid Vehicle plate State/Number/Type Registered owner's name</p> <p>What information should be key entered from your remittance document? As cited above in this answer, our plan is to initially operate the lockbox without automated data capture.</p> <p>Please provide a file layout. A file layout is not currently available.</p>
6.			<p>Does ISTHA require the lockbox to process credit card payments? No. If credit card payments are received in the lockbox these items should be forwarded to the Tollway.</p> <p>If so, what is the expected monthly volume and dollar size of these transactions?</p>
7.			<p>What is the average check dollar size? For Violations and I-PASS – about \$339 For General receipts – about \$9,200 For Unpaid tolls – about \$3</p>
8.			<p>Does ISTHA require the lockbox to process credit card payments?</p> <p>If lockbox pricing for credit card processing is more advantageous than our current alternative ISTHA will consider having this work done by the bank. Please provide pricing for this option.</p> <p>If so, what is the expected monthly volume and dollar size of these transactions?</p>
9.	Appendix G – Pricing		<p>The imaging volumes provided show one check and one form/coupon for each payment. Will envelopes need to be imaged for each payment?</p>

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			<p>ISTHA may choose to have the envelopes imaged, depending on pricing.</p> <p>If so, what is the purpose of imaging the envelopes? In the case of the payment of violations, the postmark on the envelope may determine the level of liability owed by the violator.</p> <p>Will the following line items from your price list apply? “Lockbox Non-Standard Processing” and “Key Entry Exceptions” line items. If so, please explain the criteria for these line items. The Treasurer’s Office provided all TMA codes required in a standard lockbox processing environment. They are included for proposers to provide pricing in the event the line item would be needed for additional ISTHA lockbox applications during the term of the contract. Key Entry Exceptions would be any payment and related coupon that may not comply with the specifications and would need additional processing or be returned to ISTHA for processing. Lockbox Non-Standard Processing would be</p>
10.	Section 7.17		<p>Please further explain the last paragraph of this section which mentions providing lockbox services and testing to other state agencies? This paragraph relates only to the Treasurer’s Office and the ISTHA lockbox processing and does not include any additional state agencies.</p>
11.			<p>Please provide the RFP in word format. See Attached</p>
12.	Section 8- Current Lockbox Processing Specifications		<p>Please define lockboxes and processing requirements and attach samples of remittance documents received with each Lockbox. Please see # 1 and attached samples.</p>
13.	Section 8- Current Lockbox Processing Specifications		<p>What is the number of anticipated remittance documents per payment? The usual case is one remittance document accompanying each payment.</p>
14.	Section 8- Current Lockbox Processing Specifications		<p>What are the minimum fields of data required for posting to your Accounts Receivable system? See #5 above.</p>

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15.	Section 8- Current Lockbox Processing Specifications		Do you require any fields of data to be keyed from remittance documents? <i>See #5 above.</i>
16.	Section 8- Current Lockbox Processing Specifications		Do you require a data transmission of data captured and what file format is requested? <i>See #5 above.</i>
17.	Section 8- Current Lockbox Processing Specifications		What are your payment processing needs if check/money order is received without a remittance document? <i>In these cases ISTHA will want the item handled in the standard way: deposit it and image as per normal process. ISTHA will attempt to apply the receipt in our systems based on the remitter's name and address.</i>
18.	Section 8- Current Lockbox Processing Specifications		Do you have plans to add an OCR scan line to remittance documents? <i>See #5 above.</i>
19.	Section 8- Current Lockbox Processing Specifications		What are your processing needs for Credit Card payments received in the Lockbox? <i>See #8 above.</i>
20.	Section 8- Current Lockbox Processing Specifications		Will there be cash payments received in the Lockbox and what is approximate volume per month? <i>It is not unthinkable that violators would send currency but the instances of such receipts are small for violations and I-PASS receipts.</i> <i>General receipts almost never include cash.</i> <i>Most unpaid toll payors pay their missed tolls online with credit cards. Those who remit by mail do remit in cash about one third of the time. ISTHA does not want to refuse any method of payment. We will decide if a lockbox is economical for this class of receipts depending on the pricing that is offered.</i>

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21.	Section 8- Current Lockbox Processing Specifications		Are there any other special processing requirements? The RFP fully explains our requirements.
22.	7.8		The RFP states that we must collateralize at 102% of the “largest total balance the Treasurer keeps at the financial institution”. Would this be required at all times throughout the year or would you allow the bank to release and add collateral as balances fluctuate? The Treasurer’s Office monitors the collected balances on a daily basis for the purpose of collateralization. The bank may request a collateral reduction if it appears the balance has been reduced, but the final decision will be made by the Treasurer’s Office as to the amount of required collateral to be held.
23.	8.1		Will you require items to be sent to the current address or can a bank-supplied lockbox address be used? ISTHA expects to use a bank-supplied lockbox address.
24.	8.1		The RFP states that an outside provider applies payments to the proper customer database. Would ISTHA be capable of receiving a transmission from the lockbox provider? Is so, does ISTHA have a specific transmission and file format requirement or is a BAI2 an acceptable format? See #5 above.
25.	8.1		What material is sent between the two ISTHA offices? Currently the Lisle post office box receipts are applied by the third party contractor and the checks and money orders are sent from their office to the Tollway’s main office for deposit by the Tollway. This part of the current process as described will change when there is a lockbox.
26.	8.1		Can ISTHA provide a sample of the daily receipt report? The daily receipt report is the summary of each deposit conveyed from the third party contractor to the Tollway, as a control total. This report will be replaced by lockbox reporting once a lockbox is established.
27.	8.2		Do all payments come with a coupon or full page attachment? No. But the majority of violation and I-PASS remittances are accompanied by back-up paperwork. General remittances may only consist of a check with the

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			related invoice number written on it. Unpaid tolls often come in the Tollway's envelopes available for this payment purpose; other times remitters mail these in their own envelopes.
28.	8.2		How many payments come with just a check? The exact number is unknown but most remittances are accompanied by back-up paperwork of some kind.
29.	8.2		How many payments come with additional correspondence? What is the average number of additional correspondence pages? The exact number is unknown but instances are few.
30.	8.2		Will the ISTHA pay for the Post Office boxes(s) ISTHA expects that this cost will be passed through to the Tollway.
31.	8.2		The RFP states that deposits are made using sequentially numbered deposit tickets. Does ISTHA have a Treasurer's office G/L that should be passed from the depository bank to the Treasurer's office? The Treasurer's Office requires the deposit tickets to include the last four digits of the general ledger clearing account to appear somewhere in the MICR line of the ticket – generally this information is located in the lower left corner and is referred to as location ID. This four digit location ID is captured in the check transport and is included in the BAI export function of the daily bank statement. The Treasurer will utilize the BAI export function to post the deposits to the associated general ledger clearing accounts. We will assign four g/l clearing account numbers during implementation, for payments related to I-Pass monies, there will be two g/l accounts - one for Violations and one for I-Pass. For payments to the second dda account, there will be two g/l clearing account numbers - one for General Receipt and one for Unpaid tolls. This process allows the Treasurer and ISTHA to clearly distinguish between the various lockbox payment applications.
32.	8.2		Is any information from the checks (for example – MICR line information) required on the daily reporting? See #5 above.

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33.	8.2		If delivery of material to the Downers Grove office is required, can an overnight service (i.e. – UPS or FedEx) be used? Yes. But cost will be a factor.
34.	8.2		What data elements from the check and the remittance document are required to post transactions for each lockbox? See # 5 above.
35.	8.2		Photocopies or images are required for the envelopes. What information is needed from the envelope and/or what is the image of the envelope used for? See #9 above.
36.	8.6		Do you have any special return check requirements/instructions other than provided copies to both ISTHA and the Treasurer’s Office? There are no special requirements at this time. The Treasurer and ISTHA will review if requiring a second presentment without entry to the demand account is economically feasible and will make that determination during the implementation period. Please see section 8.6 and 8.10 of the RFP for all return check requirements.
37.	8.6		Is there a specific file format for the return item file? The file is a CSV format.
38.	8.6		Please confirm that the return check transmission is data only and does not contain images of the return checks. The Treasurer utilizes a data file described in Section 8.6 of the RFP to import return check detail. The ability to have a data transmission file and a file of the images is the optimal solution but other considerations will be reviewed. This requirement may be considered as future enhancements after the initial implementation period.
39.	8.6		The RFP states that the Treasurer’s General Ledger Clearing Account Number (10 digits) is required for the return check data transmission. Is this the account the checks are deposited into? If not, where is this number located? The Treasurer’s General Ledger Clearing account is an internal clearing account with the Treasurer’s Office. The number should be part of the endorsement stamp on the back of the check and should also be included on the original

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			deposit ticket for the dda and g/l clearing account where the check was originally deposited. See #31 above for detailed description of the deposit ticket and general ledger clearing account number.
40.	Appendix G		Is the volume listed under Unencoded Checks – Bundled on the Proposed Cost Structure, the volume of checks deposited via the lockbox? Yes.
41.	Appendix G		Will any checks and/or cash be deposited outside of the lockbox and if so, what is the expected volume and how will those checks be deposited (i.e. remote capture, bank branch, armored carrier, etc)? ISTHA does not expect to make deposits other than lockbox remittances to these prospective accounts.
42.	Appendix G		Please confirm that the line item on the Proposed Cost Structure “Return Item Processing – Delivery” is the daily return check transmission. Yes
43.	Appendix G	Pg139	Is the monthly volume spread evenly across the business days of the month or are there peak days, weeks or months? There is a weekly cycle with heavier receipts early in the week and fewer receipts later in the week.
44.			We noticed that Retail Lockbox AFP codes are used, yet we don't see any references to OCR scannable coupon processing. The sample coupon in Appendix G does not have an OCR scanline. Is this entirely a non-OCR Scannable operation for the purposes of this RFP? See # 4 above.
45.			Is the Treasurer's office open to adding a scanline to the coupon? See #4 above
46.	Appendix G		In Appendix G - Pricing section - "Deposit Supplies Furnished-Bundled" - what are these items? Any deposit supplies that will need to be ordered so that the deposits can be processed on a daily basis, i.e. deposit tickets, etc.

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47.			There are monthly and k/s descriptors in the Appendix G, yet there are not volumes? We would like to inquire what the keying requirements are with associated volumes. If there are data capture requirements, please advise. See # 5 above.
48.	Appendix G		What are the Programming costs associated to in the App G? These would be any costs associated with the establishment of the lockbox and all of the requirements from this proposal.
49.			"Lockbox Non-Std Processing" - Can you advise as to what is being performed by the incumbent bank for the State for this element? There is no current lockbox and no incumbent bank.
50.			"Key Entry Exceptions for IPass and ISTHA" - can we get more information on these line items? See # 5 above.
51.	5.0 Response Format		Numbering goes from 5.4 to 5.8. We seek clarification that nothing is missing for sections 5.5 - 5.7 No information is missing between 5.4 and 5.8. This is a numbering error in the RFP
52.			Can you please advise to the expected balances to be used for earnings credit calculations? Generally, the average balance remaining in the account will be very small – it is typically the average balance necessary to cover return checks and adjustments. The Treasurer and ISTHA is anticipating a balance of less than \$25,000.
53.	Appendix D		May we inquire as to the purpose of the inclusion of the trust indenture in Appendix D? It was included for informational purposes.
54.			Will the Treasurer's office provide complete volumes on the pricing schedule? All known volumes have been provided on the pricing schedule. Line items without volumes have been included in the event they would need to utilized during the life of the contract.

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55.			Do you intend to continue using the Lisle PO Box or are you open to suggestions? <i>See # 23 above.</i>
56.			What steps will be taken to change the behavior from mailing to Downers Grove? <i>ISTHA welcomes any suggestions the bank would have for changing remitters' behavior in this regard.</i>
57.			Are standard envelopes provided / used for mailing remittances? If so, could we get a sample? <i>See #3 above.</i>
58.			What are the envelope images used for? How often do you review / debate postmark date? <i>See #9 above.</i>
59.			Please explain the purpose of sequentially numbered deposit tickets. <i>See #31 above.</i>
60.			Have you considered adding an OCR scanline to the violator coupons? What, if any, obstacles are there to doing so? <i>See #4 and #5 above.</i>
61.			Can you elaborate on the volume / frequency of cash being remitted? <i>See #20 above.</i>
62.			Do you require weekend and holiday processing? <i>ISTHA would consider this option if volumes received on these days are significant and pricing made this option economical to us.</i>

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63.			Can you share a copy of your investment policy? http://www.treasurer.il.gov/about-us/pdf/GRInvestmentPolicy20081224.pdf
64.			What are your specific collateral requirements? Are there any restrictions? For DDA collateral, the Treasurer requires US Treasury or US Government securities pledged at 102%.
65.			Are payments for Lisle processed by the outside contractor or Lisle ISTHA office? The Lisle office is operated by the third party contractor, not ISTHA.
66.			Do you have any specific reporting requirements? If so, please detail them. See section 6.3 Information Reporting. Also, see #5 above.
67.			Can you please provide a copy / sample of the daily receipts report? See # 26 above.
68.			Is there a restriction on the location of the Post Office Boxes for this lockbox opportunity? Must they remain in Lisle, or can they be moved to another location within the State? See #23 above.
69.			What coupons or invoices exist for the payments that are received? Can you provide samples of these documents? See # 1 above and attached samples.
70.			What other documents are expected to be received at the lockbox? Can you provide samples of these documents? See # 1 above and attached samples.
71.			Can you provide samples of reports currently generated from ISTHA's system that are related to these payment, and/or can you list the data elements that are

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			desired in a data file. <i>See #5 above.</i>
72.	8.2		Can you describe the “commercial ISTHA receipts” referenced in the first paragraph of 8.2? <i>The Tollway issues various types of invoices: for the use of our fiber optic network; for commercial co-location on our towers; for damage to the Tollway’s property; for permits to operate overweight and over-dimensional vehicles; for COBRA payments; for HELP Truck help; for amounts due under intergovernmental and other agreements; for amounts due under leases at our oases; and to certain municipalities for tolls.</i>
73.	8.2		Can you describe what a “grace period/unpaid toll” payment (8.2) is and how it is processed? <i>Users of the Tollway who do not have I-PASS, EZ-PASS, or I-ZOOM transponders must pay their tolls in cash at our plazas. In some cases these users approach our plazas and indicate they have no cash. When this occurs such drivers are given unpaid toll envelopes (see Samples C and E attached); they have 7 days within which to either pay the toll online or by mailing in their remittance in the envelope. If the toll is not paid within the 7-day period, the unpaid toll becomes a pending violation; 3 such pending violations result in a violation notice. For further information go to http://www.illinoistollway.com/portal/page?_pageid=133,2008701&_dad=portal&_schema=PORTAL</i>
74.			What is the anticipated average balance in the account(s) should ISTHA opt to utilize earnings credit to offset fees? <i>See #52 above.</i>
75.			Based on the example of the invoice that was provided and the information in the RFP the ISTHA does not utilize a coupon with a scanline. Would the ISTHA incorporate the use of an OCR A scanline on the coupon by the go live date? <i>See #4 above.</i>

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76.			<p>Would the ISTHA be willing to make the appropriate changes to the form such as adding a perforation and clear space around the scanline to help automate the process?</p> <p>See #4 and #5 above.</p>
77.			<p>Does there have to be two lockboxes?</p> <p>Yes.</p> <p>Do they have to have different DDA's, separate reports, and separate billing on account analysis?</p> <p>Yes. Violation and I-PASS receipts are deposited to an I-PASS Escrow, a restricted cash account in which is held deferred toll revenue of the Tollway; transfers from this account to the Tollway's unrestricted cash occur frequently.</p> <p>General receipts and unpaid toll receipts are earned revenue to the Tollway; they bypass the Escrow because they are earned and thus should immediately be deposited to a unrestricted cash account.</p> <p>See #31 above for more details on the deposit requirements.</p> <p>Could ISTHA use one box and place an indicator in the scanline (assumes the ISTHA moves to an OCR A scanline) to allow the second work type to be reported on separately?</p> <p>See # 4 and #31 above.</p>
78.			<p>Could the ISTHA provide a copy of the current processing instructions they use today to complete the work?</p> <p>Cash application is performed by the third party contractor; this will continue after a lockbox is adopted. The lockbox will replace the Tollway's Remote Deposit Operation; this process follows the requirements of our depository bank and its scanner technology.</p>

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79.			What is the volume of single coupon, single check transactions that are matched. Is there a high return rate of the coupon or the current invoice? <i>See #2 and #5 above.</i>
80.			What is the volume of single coupon, single check transactions that are not matched (ISTHA customer paying an amount that was different than billed)? <i>See #5 above.</i>
81.			What is the volume of multiple transactions (e.g. one household paying for several transponders)? <i>This is not known.</i>
82.			What is the volume of check only transactions requiring data entry (currently it appears to be 100%)? <i>See #5 above.</i>
83.			There doesn't seem to be a requirement for key data entry or A/R files? Is there any desire for these services? <i>See #5 above.</i>
84.			What is the number of keystrokes entered each month (if the number isn't available do you have an estimate)? <i>See #5 above.</i>
85.			How would we process check only payments that were missing require information? <i>See # 17 above.</i> Would the ISTHA want to use the internet to view and then provide the necessary information so these exceptions could be posted? <i>See # 5 above.</i>

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86.			What is the volume of correspondence that is received each month? <i>See #29 above.</i>
87.			Do you have a courtesy reply envelope or do the ISTHA customers use their own envelopes? <i>See #3 above.</i>
88.			Assuming the ISTHA supplies courtesy envelopes with the invoice do these courtesy reply envelopes have a window or no window? <i>None of our envelopes has a window.</i>
89.			How much white mail is received each month i.e. customer who use their own envelope? <i>This is not known.</i>
90.			Do you require on-line access to images for research or customer services purposes? <i>We are hoping that the pricing for this access will be economical; online access would be our preferred method of receiving remittance data.</i> What 60 or 90 days archive be sufficient? <i>Yes. Or we could work with a CD of images.</i>
91.			Do you require same day or next day access to the archived images? <i>Same day access would be preferred, depending on cost.</i>
92.			Are there any special processing requirements that the processor needs to know. For example, are there special cutoff dates or times, peak processing periods, or any other special or mandatory requirements? <i>No.</i>

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93.			What is the transmission deadline to the ISTHA for the data file that the processor would send to the ISTHA? <i>See #5 above.</i>
94.	7.5	B	Section 7.5 b references “return of materials”. Given the potential length of the contract, would the ISTHA consider taking a monthly image file or a monthly CD to ensure that the ISTHA has the information they need after the contract has expired? <i>Yes, ISTHA would consider that.</i>
95.			At what point in the RFP process does the use of a sub contractor need to get advanced approval? <i>The subcontractor information will need to be provided with your proposal submission.</i>
96.			If an OCR A line is added to the invoice allowing for more automated processing, will the ISTHA change their requirement for reassociation of photocopies and payee review? <i>See #4 above.</i>
97.			Please describe the need for using sequentially numbered deposit tickets? <i>See #31 and #59 above.</i>
98.	8.6		In section 8.6 the ISTHA reviews the return policy. If Returned items are automated do you want them combined with the lockbox transmission or would you want a separate return item transmission? <i>See #36-#39 above.</i>
99.			If we provided next day availability on all deposits would the ISTHA still require a monthly end point analysis? What is the purpose of the endpoint analysis? <i>Yes, you will still be required to provide an end point analysis.</i>

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100.			If an endpoint analysis is still required, can it be performed at a frequency other than monthly? No, it needs to be provided monthly.
101.			Please provide a sample of all invoices that will be remitted to the lockbox. See #1 above.
102.			The document seems to indicate that a wholesale lockbox is preferred. Please confirm that the ISTHA is looking for a wholesale lockbox, and not a retail lockbox. Or are they looking for the Bank to make a recommendation on the type of lockbox? Yes.
103.			Does the ISTHA intend to receive a data transmission from the bank? If yes, would the data be picked up by a scan line, or by data entry? If data entry, approximately how many keystrokes would be required per payment? See #5 above.
104.			Can you provide samples of payment coupons associated with these payments? See #1 above.
105.			What is the % of violation notices (Appendix G) that are received with the payment at the lockbox? See #2 above.
106.			Provide the lockbox payment volume breakdown: <ul style="list-style-type: none">○ Credit Cards○ Money Orders○ Personal Check○ Bill Payment Check

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			ISTHA does not have this information. Credit card processing is not included in this RFP.
107.			Who is ISTHA's existing credit card processor for these receipts processed in the lockbox? See #8 above.
108.			Will ISTHA bid out the merchant card processing for these receipts to allow the lockbox to process these payments? No.
109.			Does the lockbox receive overnight receipts? This is unknown.
110.			Does ISTHA prefer to keep this P. O. Box 5201 Lisle, IL address? See #23 above.
111.			Does ISTHA supply a return envelope with the violation notice or receipts? See #3 above.
112.			Does ISTHA require the envelope to be imaged? See #9 above.
113.			Would ISTHA be interested in redesigning the existing violation notice to include an OCR scannline? See #4 above.
114.			Is there a different notice/coupon for all three referenced receipt types? If so, please provide a sample notice/coupon for the following: <ul style="list-style-type: none">○ 1) Tollpayer customer items for I-PASS replenishments and violation payments○ 2) all other commercial ISTHA receipts

Treasurer Dan Rutherford

Illinois State Treasurer
Toll Highway Lockbox RFP Q&A

<u>Question #</u>	<u>Question Section</u>	<u>Question Subsection</u>	<u>Question or Clarification Request</u>
			<ul style="list-style-type: none"> ○ 3) grace period/unpaid toll receipts <p>See # 1 above and samples attached.</p>
115.			<p>What is the projected lockbox live date? The Treasurer and ISTHA anticipate a live date of December 2011 or January 2012. The final date will not be determined until an award is given.</p>
116.			<p>How do you handle exception lockbox items? ISTHA currently is not using a lockbox. We would look to our lockbox bank to recommend to us optimal handling of exceptions.</p>
117.			<p>Provide a copy of ISTHA's lockbox data file specifications. See #5 above.</p>
118.			<p>What are the required lockbox data fields and their format length? See #5 above.</p>
119.			<p>What information is data captured for posting by the lockbox facility? See #5 above.</p>
120.	8.3		<p>8.3 Other Lockbox Services, please provide the format for referenced Appendix H. The correct reference should be Appendix F.</p>
121.			<p>Can ISTHA provide the RFP in a Word formatted document? See attached</p>
122.			<p>Am I correct in assuming that there will NOT be a mandatory bidders conference regarding this RFP? Yes</p>
123.			<p>What date will the successful bidder begin processing? See #115 above.</p>
124.			<p>What data elements need to be captured and reported / transmitted? See #5 above.</p>